

AGENDA

Tomales Village Community Services District (TVCS D)

(707) 878-2767

Board of Directors Meeting

WEDNESDAY February 13, 2013

Tomales Town Hall

6:00 PM

- 1. Call to Order**
- 2. Additions, Corrections and Approval of the January 9, 2013 Board Meeting Minutes**
- 3. Financial Report**
(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)
 - A. Accept Check Registers and Approve Expenditures**
 - B. Review and Adopt Financial Statements**
- 4. Phillips & Associates Report**
(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)
 - A. Self Monitoring Report**
 - B. Lift Station Infiltration**
- 5. Committee Reports**
(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)
 - A. Newsletter Committee**
 1. Report on Status
 - B. Fundraising Committee**
 1. Report on Status
 - C. Park Committee**
 1. Review Minutes of January Meeting
 2. Entrance Gate Design
 3. Thank you event for volunteers – Patty and Nicole
 4. Party in the Park 2013 – July 7th Save the Date
 - D. Finance Committee**
 1. Review Minutes of November, December and January Meetings
 2. Additional Information regarding Survey
 3. Hire Part-Time Bookkeeper
 4. Efficiency Audit
 5. Board Mandate and Agenda Requirements
- 6. Pending Business**
(This is the time the Board addresses all business not yet concluded.)

- A. Grant Writing**
 - 1. LWCF
 - 2. Grant for Irrigation System
 - B. Capital Improvement Projects**
 - 1. Final Inspection on Park Improvement Project
 - 2. Park Gate
 - 3. Gazebo
 - C. Policy Manual**
 - 1. Board Policy – Fall River Mills Table of Contents
 - 2. CRWA Seminar on Board Roles and Responsibilities
 - D. 2012 Audit**
 - 1. Report on Status
- 7. **New Business**
 - A. LAFCO Commissioner Nominations**
 - B. SDRMA Board Elections**
- 8. **Complaints & Correspondence from Customers**
- 9. **Administrator’s Report**

(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)

 - A. Manager’s Report**
- 10. **Open Communication**
- 11. **Correspondence** *(This is for review only. No action is needed.)*
 - Letter to Marin County Assessor-Recorder re Tax Penalty
 - SDRMA Letter Approving Longevity Distribution for Property and Liability Policy and Workers Compensation Policy
 - PGE Net Metering Statement
 - California Solar Initiative Rebates
 - California Rural Water Association Annual Dues Notice
 - CSDA and SDRMA Webinar Schedule
 - Grant Funding & Infrastructure Planning Seminar in Rohnert Park
 - “Cloverdale water bills expected to jump to \$91”, *The Press Democrat*, Jan 13, 2013
 - “The sewer debate goes on” *Petaluma 360, The Argus Courier*, February 4, 2013