

AGENDA

Regular Meeting

TVCS D Board of Directors
WEDNESDAY September 10, 2014
Town Hall 7:00 PM
Phone: 707-776-6117
TVCS D Mission Statement

Call to Order

1. Approval of the September 10, 2014 TVCS D Board Meeting Agenda

2. Open Communication

(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda)

3. Additions, Corrections and Approval of August 13, 2014 Board Meeting Minutes

4. Financial Report

(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)

A. **Accept Check Registers and Approve Expenditures (Action)**

B. **Review Financial Summary (Information)**

(Unaudited Financial Statements are never voted on or approved)

C. **SUSD Annual Invoice**

D. **Budget Timeline**

6. Phillips & Associates Report (Information)

A. **Self Monitoring Report**

B. **SCADA Repairs**

C. **Spray Irrigation Guns**

7. Committee Reports

A. **Financial Advisory Committee**

B. **Park Advisory Committee**

1. **Measure A Expense Report**

2. **Mary Zimmerman Donation and the THS Senior Seniors**

8. Unfinished Business

A. **Governance Attorney**

Adler & Colvin

Russ Building, Suite 1220

235 Montgomery Street

San Francisco, California 94104

Telephone: 415-421-7555

Fax: 415-421-0712

Email: contact@adlercolvin.com

B. Sanitary Sewer Management Plan

Update Plan, Biannual Audit, Rectification

- 1. Review updates to SSMP. Review Biannual Audit**
- 2. Review and adopt Resolution 14-04 Recertifying the SSMP**

C. Office Supply List

- 1. Report on ATT phone and Internet**
- 2. Review and approve office supply list**

9. New Business

(This is the time the Board addresses all new business not yet introduced.)

A. Communications/Ethics Policy (Action)

- 1. District Communications/Code of Conduct**
- 2. Karl's Email**
- 3. Robert's Rules of Order Newly Revised 11th Edition**

B. Richard Levi, Mediator

- 1. Email to Bill Bonini**

C. Park Master Plan

D. Duckweed

10. Correspondence

- A. CSDA Committee Interest Form**
- B. Note from Tomales Regional History Center**
- C. SDRMA President's Acknowledgement for Property & Liability Ins and Workers Comp**

11. Adjourn

Did you know?

Regarding Bylaws:

State the length of the terms of office; when the term begins, and term limits if any. It is important to include the following phrase about the term of office: "shall hold office for a term ofor until their successors are elected". If no one is elected there is still someone to serve in the office (the person currently serving). More importantly, if an election needs to be rescinded or an officer removed without going through any disciplinary charges this phrase allows it to be done. The key word here is the word "or". See Robert's p. 657 for the difference between "or until their successors are elected and the phrase "and until their successors are elected."

<http://www.parli.com/newsletter/bylaws-basic-information-why-do-we-need-bylaws-what-is-included-in-the-bylaws>)