

AGENDA

Tomales Village Community Services District (TVCS D)

(707) 878-2767

Board of Directors Meeting
WEDNESDAY May 28, 2014

Tomales Town Hall
7:00 PM

Mission Statement

Enhance quality of life, with commitment to the health of the community, by providing dependable waste water collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreation park facilities while providing a welcome forum for active community participation and input.

1. Call to Order
2. Elect Board Secretary [10 minutes]
3. Yearly Agenda- Goals for the year [20 minutes]
 - A. Completely execute RFP and Competitive Bidding process
 - B. Create new contracts for all contractor positions
 - C. Manage the budget as RFP and bidding process unfolds
 - D. Board Training:
 - Running effective meetings
 - Brown Act & TVCS D – what, why, and how they relate
 - Becoming an Effective Board
 - E. Policies & Procedures
 - Create Prioritized list of necessary policies
 - Develop Policy Template/Structure
 - Meeting management
 - Reduce time and contents of Board packet
 - F. Items remaining from Strategic Plan
 - G. Create Board 12-month Calendar
4. Basic Operating Policies [20 minutes]
 - How do we efficiently run our meetings to move forward?
 - What goes into an Orientation Packet?
 - Manual, Policies, Training outline
5. Board Policies and Resources Online [10 minutes]
 - Request Walter Earle create a Board Resource page to post Policies, Manual for Board Members, Orientation package and other links to valuable resources.
6. Discuss, Vote on Publishing RFPs and Timeline [20 minutes]
7. Budget [20 minutes]
 - A. Review and Adopt Proposed Preliminary Budget for FY '14-'15
 - B. Review and Adopt Resolution 14-01 keeping rates the same
 - C. Review and Adopt Resolution 14-02 keeping ad-valorem tax rate the same and authorizing County to collect the rates and tax on the County tax bill.