



## TVCS D Board of Director's Meeting Agenda

Date: Wednesday, October 14, 2015, 7 – 9 pm

Location: Tomales Town Hall, Tomales, California 94970

### I. Call To Order:

**II. Open Communication:** Time for community members and visitors to bring up items they wish to discuss and items that do not appear on the agenda. Added items will be included under Other Business.

### III. Approval of Agenda *Action*

### IV: Approval of Minutes *To be discussed*

### V. Financial Report (Melinda Bell)

- a. Accept Check Registers and Approve Expenditures *Action*
- b. Financial Manager's Report
- c. Review and Approve Financial Statements *Action*
- d. Review, approval and payment of invoices *Action*
- e. Status of Good Board Training *Action*

### VI. Phillips & Associates Report

- a. Review Reports for July, August and September
- b. Status Report by Steve Phillips
- c. O & M Manual (2010) - Discuss mandatory updates required by new regulations; work to be done, and timeline for completion. Clarify who will do this and assign *Action*
- d. Status on implementation of new mandatory compliance regulations
- e. Frequency of pumping *Action*

### VII. Committee Reports

- a. Financial Advisory Committee (FAC) – no September meeting
- b. Park Advisory Committee (PAC)
  - 1.) David Judd to present plans for gazebo, gate and water fountain
  - 2.) Process for RFP's for project *Discussion & Action*

### VIII. Pending Business

- a. Update on Administrative Support and Administrator positions

### IX. Other Business

### X. New Business

- a. Priority recommendations from Matrix Management Study and discuss. *Action*

### XI. Correspondence

- a. Correspondence from RCAC (Rural Community Assistance Corporation)

### XII. Adjournment

**TVCS D MISSION STATEMENT:** *Enhance quality of life, with commitment to the health of the community, by providing dependable wastewater collection, treatment and reuse in an environmentally friendly manner; maintaining safe and reliable recreational park facilities while providing a welcoming forum for active community participation and input.*

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Board of Directors:

Bill Bonini, President ● Deborah Parrish, Vice President ● Patty Oku ● Sue Sims