

TVCS D FINANCIAL ADVISORY COMMITTEE MEETING MINUTES

MONDAY, NOVEMBER 24, 2014

PRESENT: Deborah Parrish (Chairperson), Donna Clavaud

ABSENT: Chick Petersen (excused), Venta Leon (excused)

VISITORS: Patty Oku

The meeting was convened at 6:30 pm and held in the new TVCSD office space. There was not a quorum for decisions so agenda items were discussed only. Donna Clavaud recorded the meeting minutes.

1. Postponement of Administrator RFP to a later date:

While it is unknown at this time of any applications received in response to the Administrator RFP, we discussed that at the next TVCSD Board meeting, the Board will open any bids received and log them. The Board can then take action to notify the bidders of a later due date. Deborah will submit this issue to make sure it is on the December 10 Board meeting agenda.

2. Prioritize Policies and Procedures:

We discussed the following as priorities for this issue:

- *Approval of Expenses-What is the structure and process?
- *Develop a Board policy for TVCSD strategic planning; 5 or 10 year plans?
- *Develop a CIP Policy
- *Develop a Reserve Policy

3. 2015 Committee Goals:

We agreed that a priority should be district strategic planning.

4. Recruitment of new volunteers for committees and Board positions:

We explored ways we might interest community members and others to consider participating on TVCSD committees and as prospective Board members. We agreed that the Park and Financial Committees are excellent entry points for participation. We need people to help do the work that is involved in running the district with its park and sewer system. We were reminded that committee members do not have to be ratepayers. We agreed we need to actively recruit and hope that 2015 will bring new participation. We agree it is a priority to get a few more people on the Financial Advisory Committee.

The meeting was adjourned at 7:30 pm.

Submitted by: Donna Clavaud
Approved on: 12/10/14