

Tomales Park Committee meeting minutes
 Monday, February 22, 2016
 Meeting began @ 6:35 pm

Margaret Graham chaired the meeting.
 Brian Lamoreaux served as note taker.
 Present for meeting were: Walter Earle, Patty Oku, Melinda Bell, and Bill Bonini
 Absent: Beth Koelker

Agenda:
 Open Communication
 Review/edit Minutes of Jan. meeting
 Measure A 2015-2016 for Board Approval
 Start Measure A 2016-2017 plan
 Set Volunteer in the Park Day - April?
 Donation sign on Bathrooms
 Park signs for contact numbers

| Agenda Item | Discussion | Action |
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| Open Communication | <p>Discussed changing format to future minutes (ie. this table). Discussed schedule of getting Draft minutes out by Thursday (3 days after) meetings, receiving any edits to minutes by Sunday, and getting Final Approved Minutes out by Monday, one week after PAC meetings.</p> <p>ADA Ramp schedule delayed due to contractor having medical issues.</p> <p>List of Operations & Maintenance Checklist was reviewed and all thought it looked good. Reviewed Park general budget. The idea of memorial services being free to locals was discussed with all in favor of the idea. Locals defined as residents of Tomales, Marshall, Dillon Beach, and Valley Ford.</p> | <p>Brian will try new format and will get minutes out by these timeframes.</p> <p>Bill to check w/ David Judd on contractor's status,</p> |
| Review Jan. Minutes | A few minor revisions and corrections to January minutes. | Minutes approved with revisions. |
| Measure A 2015-2016 for Board Approval | <p>Financial manager estimates: not to exceed \$3,000/yr. Project manager: ballpark estimate of cost being no more than \$3,000 for until the end of June 2016. Total cost of project manager for Gazebo/Gate project needs further research. Discussion of getting an engineer's/architect's estimate for cost of construction for Gazebo and management of construction.</p> <p>Grant writer for park: question of if Measure A funds can pay for this? What would such a position cost? Revised Measure A budget revisited (see Measure A budget and Jan. minutes edits).</p> | <p>Bill will talk to engineer Peter Nissen / architect Michael Barber about getting an estimate for project management services.</p> <p>Measure A 2015-2016 budget passed.</p> |

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| Start Measure A 2016-2017 plan | Discussed Measure A projects for 2016-2017, including ping pong table, fence repair, etc. More to be discussed at future meetings. | |
| Set Volunteer in the Park Day - April? | Discussed possible dates for Park Volunteer Day in April. Later, Margaret suggested Sat. April 16. | Margaret to ask Beth about making signs. Bill to ask Donna about coordinating food, etc. David Judd will probably/hopefully have a list of items to work on for volunteer day. |
| Donation sign on Bathrooms | No changes or news to report. | |
| Park signs for contact numbers | Edits to Park Rules and Regulations sign discussed and proposed (see photo, hopefully attached). PAC discussed the change in Park policy/regulation from "No smoking allowed in the play areas" to "No smoking is allowed", all agreed and change will be discussed with Board. Location of lower sign is good as is. Location of upper sign should be relocated to the exterior east facing wall of the bathrooms. | Brian to show edits to be proposed to Board on photo for approval at next meeting. Pending approval, Brian will get estimates from several sign companies. |

Meeting adjured at 8:03pm.

Minutes approved by:

Margaret C. [Signature]

Date:

3-4-2016