

# AGENDA

## Tomales Village Community Services District (TVCSD)

(707) 878-2767

Board of Directors Meeting  
WEDNESDAY March 9, 2011  
Tomales Town Hall  
6:00 PM

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**1. Call to Order**

**2. Open Communication**

*(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda. The Board then determines whether the items discussed should be agendized or taken as input to the Board. If an item needs to be agendized, the Board will then decide whether the agenda is full for that evening and the item must be agendized for the next meeting, or whether the agenda for that night can accommodate another agenda item. The Board will open up discussion on all agenda item at the time of the agenda item, so the community members can have input on that agenda item.)*

**3. Additions, Corrections and Approval of the February 9, 2011 Board Meeting Minutes**

**4. Financial Report**

*(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)*

**A. Accept Payment Report and Approve Expenditures**

**B. Financial Statements**

**5. Phillips & Associates Report**

*(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)*

**6. Committee Reports**

*(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)*

**A. Newsletter Committee**

**1. Report on Status**

**B. Fundraising Committee**

**1. Party in the Park**

**C. Community Advisory Committee**

**1. Report on Status**

**D. Mosquito Committee**

**1. Report on Status**

**E. Policy and Planning Committee**

**1. Strategic Plan**

**2. Letter to Melinda Bell**

**7. Pending Business**

*(This is the time the Board addresses all business not yet concluded.)*

**A. Grant writing**

1. CDBG
    - a. 2011-12 Staff Report and Recommendations
  2. Prop 40 Nonurbanized RZH
    - a. Report on Status
  3. Land and Water Conservation Program
    - a. Report on Status
  - B. Capital Improvement Projects**
    1. Park Project Status
    2. Acterra Business Environmental Award
  - C. Sass Property**
    1. Report on Status
  - D. Clean Renewable Energy Bonds – Solar Project**
    1. Report on Status – Alarm
  - E. TVCSD Web Site**
    1. Update on content, URL, providers, etc.
  - F. SB 90 Funds**
    1. Determination of allotment
  - G. Complaints & Correspondence from Customers**
    1. Response to Barbara Norris
    2. Correspondence with Marilyn Yee
- 8. New Business**  
*(This is the time the Board addresses all business newly introduced.)*  
 No New Business
- 9. Administrator’s Report**  
*(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)*
- A. Daily Time Sheet**
- 10. Correspondence** *(This is for review only. No action is needed.)*  
 SDRMA letter re Property & Liability Insurance rates  
 SDRMA letter re Workers Comp Insurance rates  
 Annual Sanitary Sewer Overflow Report to RWQCB  
 Marin Community Development and Environmental Health requirements for sewage spill response  
 Letter to Liza Crosse re grant possibilities and response  
 Letter to CSDA re pending legislation and response  
 “Without Saying Earmark.”, Water Projects requests, *The Hill*, 2/22/11