

AGENDA

Tomales Village Community Services District (TVCSD)

(707) 878-2767

Board of Directors Meeting

WEDNESDAY September 14, 2011

Tomales Town Hall

6:00 PM

1. **Call to Order**
2. **Additions, Corrections and Approval of the August 10, 2011 Board Meeting Minutes**
3. **Financial Report**
(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)
 - A. **Accept Bank Statements and Approve Expenditures**
 - B. **Bank Signature Cards**
4. **Phillips & Associates Report**
(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)
 - A. **Self Monitoring Report**
 - B. **Irrigation Field Maintenance**
 - C. **Sump Pump and Solar Alarms**
5. **Committee Reports**
(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)
 - A. **Newsletter Committee**
 1. Report on Status
 - B. **Fundraising Committee**
 1. Tomales Day Report
 - C. **Community Advisory Committee**
 1. Report on Status
 - D. **Policy and Planning Committee**
 1. Strategic Plan Action Plan Year 1
 - a. Discuss Rules for Committees and Appointees
 2. Policy Manual
 - a. Report on Status
 3. Plant Tour in October
6. **Pending Business**
(This is the time the Board addresses all business not yet concluded.)
 - A. **Grant Writing**
 1. Nothing to Report
 - B. **Capital Improvement Projects**
 1. Park Project Status

- a. Bathroom Tile
- b. Screen stops
- c. Changing Table
- d. Gazebo
- e. New Grass

C. SSMP

- 1. Report on Status

D. Phillips Contract Update

- 1. Report on Status

E. Annual Audit

- 1. Report on Status

F. TVCSD Board Member Appointment

- 1. Report on Status

G. Sass Property

- 1. Update on discussions

H. Complaints & Correspondence from Customers

- 1. Report any Correspondence from Customers

7. New Business

(This is the time the Board addresses all business newly introduced.)

No New Business

8. Administrator's Report

(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)

A. Manager's Report

9. Open Communication

(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda. The Board then determines whether the items discussed should be agendaized or taken as input to the Board. If an item needs to be agendaized, the Board will then decide whether the agenda is full for that evening and the item must be agendaized for the next meeting, or whether the agenda for that night can accommodate another agenda item. The Board will open up discussion on all agenda items at the time of the agenda item, so the community members can have input on that agenda item.)

10. Correspondence *(This is for review only. No action is needed.)*

Webinar Notice on Board Member and District Liability

LAFCO Law Working Group appointment

PGE Net Metering Statements for July-August 2011

Tomales Land and Cattle Lot Line Adjustment Application

EP Aeration Discussion on Air Diffusion Systems

Cal EMA Final Determination Letter