

# AGENDA

## **Tomales Village Community Services District (TVCS D) (707) 878-2767**

Board of Directors Meeting  
WEDNESDAY June 8, 2011  
Tomales Town Hall  
6:00 PM

1. **Call to Order**
2. **Additions, Corrections and Approval of the May 18, 2011 Board Meeting Minutes**
3. **Financial Report**  
*(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)*
  - A. **Accept Payment Report and Approve Expenditures**
  - B. **Financial Statements**
  - C. **2011-2012 Draft Budget – Second Review**
    1. Review and Adopt Resolution 11-02 Maintaining rates the same
    2. Review and Adopt Resolution 11-03 Authorizing County to Collect rates and Levy4
4. **Phillips & Associates Report**  
*(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)*
5. **Committee Reports**  
*(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)*
  - A. **Newsletter Committee**
    1. Report on Status
  - B. **Fundraising Committee**
    1. Party in the Park
  - C. **Community Advisory Committee**
    1. Report on Status
  - D. **Mosquito Committee**
    1. Report on Status
  - E. **Policy and Planning Committee**
    1. Report on Strategic Planning meeting
    2. Policy Manual / Bylaw changes
6. **Pending Business**  
*(This is the time the Board addresses all business not yet concluded.)*
  - A. **Grant writing**
    1. Prop 40 Nonurbanized RZH
      - a. Report on Status
    2. Land and Water Conservation Program
      - a. Report on Status
    3. Other Park Grants
  - B. **Capital Improvement Projects**
    1. Park Project Status
    2. Work Day in Park
    3. Rain gauge at WWTP

**C. SSMP**

1. Report on status

**D. Complaints & Correspondence from Customers**

1. None to Report

**7. New Business**

*(This is the time the Board addresses all business newly introduced.)*

**A. TVCSD Elections 2011**

1. Notice of Filing Period July 18 to August 12

**B. SDRMA Election**

1. Resolution 11-04 Election of New Members

**C. LAFCO Budget**

1. 2011-2012 LAFCO Budget

**D. Annual Audit**

1. Sue Gorenson Engagement Letter

**8. Administrator's Report**

*(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)*

**A. Daily Time Sheet**

**9. Open Communication**

*(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda. The Board then determines whether the items discussed should be agendaized or taken as input to the Board. If an item needs to be agendaized, the Board will then decide whether the agenda is full for that evening and the item must be agendaized for the next meeting, or whether the agenda for that night can accommodate another agenda item. The Board will open up discussion on all agenda item at the time of the agenda item, so the community members can have input on that agenda item.)*

**10. Correspondence** *(This is for review only. No action is needed.)*

SDRMA Multi-Program Discount Program

SDLF District of Distinction Letter

*Legal Fight Brewing in Mill Valley, Marin IJ.com*

*West Bay Sanitary District Liable in Sewage Spills, SFGate.com*