

# AGENDA

## **Tomales Village Community Services District (TVCS D) (707) 878-2767**

Board of Directors Meeting  
WEDNESDAY July 13, 2011  
Tomales Town Hall  
6:00 PM

- 1. Call to Order**
- 2. Additions, Corrections and Approval of the June 8, 2011 Board Meeting Minutes**
- 3. Financial Report**  
*(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)*
  - A. Accept Payment Report and Approve Expenditures**
  - B. Financial Statements**
  - C. Review and Discuss new Bank – Bank of Marin**
- 4. Phillips & Associates Report**  
*(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)*
  - A. Self Monitoring Report**
  - B. Repairs and Contract Revisions**
- 5. Committee Reports**  
*(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)*
  - A. Newsletter Committee**
    1. Report on Status
  - B. Fundraising Committee**
    1. Donations from Spight and Micro Matic, Inc
    2. Party in the Park – Recap
  - C. Community Advisory Committee**
    1. Report on Status
  - D. Mosquito Committee**
    1. Report on Status
  - E. Policy and Planning Committee**
    1. Report on Strategic Planning meeting
    2. Deborah Parrish's offer of assistance
    3. Policy Manual / Bylaw Changes
- 6. Pending Business**  
*(This is the time the Board addresses all business not yet concluded.)*
  - A. Grant writing**
    1. Prop 40 Nonurbanized RZH
      - a. Report on Status
    2. Land and Water Conservation Program
      - a. Report on Status
    3. Other Park Grants – Kinsey's Grant
    4. RCAC Median Household Income Survey – Draft letter
  - B. Capital Improvement Projects**

1. Park Project Status – Community Survey
2. Rain gauge at WWTP, Fat Spaniel Alarm System, and SCADA Integrators
- C. **SSMP**
  1. Report on status
- D. **Complaints & Correspondence from Customers**
  1. None to Report

**7. New Business**

*(This is the time the Board addresses all business newly introduced.)*

- A. **TVCS D Elections 2011**
  1. Notice of Filing Period July 18 to August 12
- B. **CSDA Board Election**
  1. Vote for One candidate
- C. **Annual Audit**
  1. Audit Bids
- D. **Church of the Assumption New Parish Hall**
  1. Lateral and hookup

**8. Administrator's Report**

*(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)*

- A. **Daily Time Sheet**

**9. Open Communication**

*(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda. The Board then determines whether the items discussed should be agendized or taken as input to the Board. If an item needs to be agendized, the Board will then decide whether the agenda is full for that evening and the item must be agendized for the next meeting, or whether the agenda for that night can accommodate another agenda item. The Board will open up discussion on all agenda item at the time of the agenda item, so the community members can have input on that agenda item.)*

**10. Correspondence** *(This is for review only. No action is needed.)*

North Marin Water District, Coastal Area Water/Sewer Cost Comparison, 2011  
 County Restores Coho Salmon Habitat in West Marin, *MarinIJ.com*  
 Marin Voice: Ross Valley Sewer Fee Increase Deserves Support, *MarinIJ.com*  
 Assembly Member Jared Huffman, *Budget Update: Straight Talk on California's Fiscal Crisis*

Letter to Environmental Health Services re William Tell  
 Letter from County re Annual Transmittals  
 Dear Friend of the Town Hall letter and Tri-fold brochure  
 SDRMA Letter re Property and Liability Insurance  
 PGE Net Energy Metering True Up Period