

AGENDA

Tomales Village Community Services District (TVCSD)

(707) 878-2767

Board of Directors Meeting

WEDNESDAY August 13, 2011

Tomales Town Hall

6:00 PM

1. Call to Order

2. Additions, Corrections and Approval of the July 10, 2011 Board Meeting Minutes

3. Financial Report

(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)

- A. Accept Bank Statements and Approve Expenditures**
- B. Replace Motion from Last Month with Resolution 11-05**
- C. Bank Signature Cards**

4. Phillips & Associates Report

(This is the time when a representative of the system's operating and maintenance company reports on the status of the system and brings up any concerns or recommendations for Board consideration.)

5. Committee Reports

(This is the time for the Committee Chairs to give an update on their committee and make recommendations to the Board for approval.)

- A. Newsletter Committee**
 - 1. Report on Status
- B. Fundraising Committee**
 - 1. Report on Wine Tasting
 - 2. Report on Book Sales
- C. Community Advisory Committee**
 - 1. Report on Status
- D. Policy and Planning Committee**
 - 1. Strategic Plan Action Plan Year 1
 - a. Create Finance Committee w/ Deborah Parrish
 - b. Develop Financial Fact Sheet
 - c. Web Page and Newsletter procedure for questions
 - 2. Policy Manual
 - a. Report on Status
 - 3. Plant Tour in October

6. Pending Business

(This is the time the Board addresses all business not yet concluded.)

- A. Grant Writing**

1. LWCF Grant Final
2. RCAC MHI Survey

B. Capital Improvement Projects

1. Park Project Status
 - a. Bathroom Tile
 - b. Screen stops
 - c. Changing Table
 - d. Gazebo
 - e. New Grass
2. Watering the median strips in front of the Tell

C. SSMP

1. Report on Status

D. Annual Audit

1. Report on Status

E. TVCSD Election

1. Report on Status

F. Complaints & Correspondence from Customers

1. Report any Correspondence from Customers

7. New Business

A. Department of Public Works

1. Sidewalk Improvements on First St and John St.

8. Administrator's Report

(This is the time when the Administrator of the District reports on the administrative and management issues that need Board consideration, and an overall update of District business.)

A. Daily Time Sheet

9. Open Communication

(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda. The Board then determines whether the items discussed should be agendaized or taken as input to the Board. If an item needs to be agendaized, the Board will then decide whether the agenda is full for that evening and the item must be agendaized for the next meeting, or whether the agenda for that night can accommodate another agenda item. The Board will open up discussion on all agenda items at the time of the agenda item, so the community members can have input on that agenda item.)

10. Correspondence *(This is for review only. No action is needed.)*

Assembly Bill 920 Net Metering Options

“Editorial: New Gray Water Ordinance makes Sense”, *Marin IJ* 7/29/11

SDRMA Annual Workers Comp Reconciliation Letter

Annual CREBS Financing Statement to Municipal Finance

“Groundwater Lacks State Oversight in CA”, *The Bay Citizen* 7/13/11

PGE Net Metering Statements for July 2011

Special District and Local Government Institute Finance Seminar

Actera 2011 Business Environmental Award Notice