

Tomales Park Committee meeting minutes

May 27, 2014

Meeting began @ 6:35pm

Patty Oku chaired the meeting.

Brian Lamoreaux served as secretary.

Present were: Donna Clavaud, Karl Drexel, Walter Earle, Margret Graham, Eric Knudsen (left early), Patty Oku, David Judd, Victoria Hanson, and Beth Koelker.

1. Group of 11 Girl Scouts presented a donation of \$100 to the park, and expressed their appreciation for the park in the community.
 - 1.1. Patty mentioned a possible plaque commemorating the troupe for their donation.
2. Last meeting's minutes were edited and approved with changes.
3. Community Workday was successful and discussed.
4. Margaret presented estimate for irrigation system of \$800 parts and \$800 labor, including electrical and moving a water line.
 - 4.1. Margaret made a motion to use funds from Measure A for irrigation project, Eric seconded, passed unanimously.
 - 4.2. PAC will present to Board to approve \$1600 costs at June 11th meeting.
5. Discussion was had around having Dan & Lee Erickson or David Judd survey the park to show paths, water lines and electrical.
6. Discussion around reroof and repair to water tower structure: David J. indicated permit for this repair would be Over the Counter.
 - 6.1. Motion was made by Margaret to allocate \$15,000 toward re-roofing water tower, the stabilizing structure and repairing water lines up to the 500 gal. tank. Seconded by Walter, passed unanimously.
7. David J. indicated there is an erosion concern at the NW corner of park along fence bordering Bill Tucker's fence which should be addressed in near future. Further erosion could compromise the fence and allow dogs to pass under fence and escape.
 - 7.1. Margaret made a motion to allocate \$5,000 toward a retaining wall to address the erosion problem. Beth seconded, passed unanimously.
8. David J. mentioned possibility of installing matching gates on the south side of the Park by the Church.
9. Other David J. ideas were discussed: tile repair at pond and walls, using old tiles. Possible cob bench with foot rest.
10. Loan payment (TVCS D Sewer Funds Loan to Park) was discussed. Total outstanding (no interest) balance of \$9,200.
 - 10.1. Beth moved to pay \$6,000 to pay loan down. Margaret seconded, passed unanimously. PAC will request Board @ June 11th mtg, if they approve the PAC to repay the TVCS D fund which loaned the Village Community Park for most recent improvements.
11. Park Entrance Gate project status: Victoria stated PAC would need to submit full plans to Design Review for comment. PAC responded that it did not need to submit full plans in order to simply have a discussion with Design Review about the project,

that PAC is welcome to bring ideas and sketches to have discussion which would help shape the direction of the project, further define, etc. before spending money on plans & engineering, etc.

- 11.1. Donna rewrote text description of Project for Board review.
12. Next Volunteer Day scheduled for Mid-August, ahead of Founder's Day (Founder's Day is Aug. 31). Tasks include: weeding pathways, weeding along south fence - David Judd will supervise this.
13. PAC discussed having a policy that a PAC-authorized representative will be present to supervise any volunteers. All members agreed and felt no official motion was necessary to establish this Policy.
14. Brian discussed a possible \$1,000 donation from West Marin Rotary Club. He was contacted by John Tornes, current President of the WMRC with this interest. PAC advised WMRC to contact TVCSD Administrator to discuss the donation and formalities further.
 - 14.1. Possible appropriate project to use the funds towards could be the ADA water fountain.
 - 14.2. Brian indicated Rotary Club's interest in some symbolic recognition of donation, using the Rotary wheel emblem/logo. Discussion around potential logo placement triggered concern around potential for too many logos, spread half-hazardly/randomly throughout park. The need for a Policy around donation recognition and where to place emblems/logos, etc. that considers the Park's visual experience of users was discussed.
 - 14.3. The most obvious place for logos discussed was the existing sign at the north edge of the Park, which PAC feels could use some updating. Issue of logo sizes (relative to potential donations) was mentioned, but tabled.
 - 14.4. Further discussion of the topic was tabled for a future meeting.
15. Discussion around Park Rental Agreement was tabled until next meeting.

Meeting ended at 9pm

Minutes approved

Date: June 23, 2014